



Tax Registration for Voluntary Non-Profit Making Organisations

This form should only be used where a voluntary non-profit making organisation wishes to register for tax (see **B** below).

It should not be used by profit making groups, partnerships, companies, etc. who must register using either a form TR1 or TR2.

Complete all parts of this form as required in BLOCK LETTERS, * denotes a required field, where given options insert in the box(es) as appropriate. When completed sign the declaration at the end of the form and return it to the Registration Unit appropriate to the address at which the business is carried on. A full list of Registration Units is at the end of this form.

Note: Without accurate information the registration will be delayed and / or you may experience delays with regard to the documentation you require.

A 1 Name and Address

1. Name of group *

2. Address of group *
(incl. Eircode)

A 2 Reason for seeking tax registration

Indicate the reason why the group is seeking tax registration at this stage - tick relevant box

3. If previously registered state tax reference number used *

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4. Application for tax clearance certificate *

5. Application for Section 980 certificate *

7. Other, specify *

8 Date of Commencement *

D	D	M	M	Y	Y	Y	Y
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A 3 Responsible Person

9. Name of Responsible person of group *

10. Address of Responsible person *
(incl. Eircode)

11. Phone Number *

12. Email Address *

A 4**Group Details**

13. What is (are) the objective(s) of the group? *

14. How is the group funded? *

15. If any individual will benefit from the activities or finances of the group / organisation give details *

16. How are any surplus funds to be utilised?

17. Will the group / organisation apply for Charity / Sports exemption? *

Yes (tick box)

18. If you want your tax affairs to be dealt with in Irish, tick the box

A 5**Declaration**

I declare that the particulars supplied by me in this application are true in every respect.

Signed *

Name *

(in BLOCK CAPITALS)

Capacity *

Date *

Additional Information

If you require further information on taxation in Ireland, please visit www.revenue.ie. Save time by filing on-line using our Revenue Online Service (ROS). This is a self-service, internet facility which provides customers with a quick and secure facility to manage their tax affairs online 24/7, 365 days a year. Please note that certain categories of taxpayers in Ireland are required to pay and file their tax returns on line. See more on Mandatory e-filing on our website.

Please submit this form to the Registration Unit appropriate to the Business Address:
(not tax adviser / accountant's address)

Business Address	Registration Unit	Contact Details
No Physical Presence in the State	Dublin Registrations Unit 9/15 Upper O'Connell Street Dublin 1 D01 F9C1	eMail: citycentrenorthcityreg@revenue.ie Tel: + 353 1 702 3056
Clare, Cork, Kerry, Limerick	South West Registrations Unit PO Box 327 Churchfield Cork	eMail: swregistrations@revenue.ie Tel: 1890 368 378
Cavan, Donegal, Galway, Leitrim, Longford, Louth, Mayo, Monaghan, Offaly, Roscommon, Sligo, Westmeath	Border Midlands West Registrations Unit Geata Na Cathrach Fairgreen Galway H91 W26K	eMail: bmwregistrations@revenue.ie Tel: 1890 216 216
Carlow, Kildare, Kilkenny, Laois, Meath, Tipperary, Waterford, Wexford, Wicklow	East & South East Region Central Registrations Government Offices Stradavoher Thurles Co. Tipperary E41 HE16	eMail: esereg@revenue.ie Tel: 1890 240 424
Dublin Region City and County	Dublin Registrations Unit 9/15 Upper O'Connell Street Dublin 1 D01 F9C1	eMail: citycentrenorthcityreg@revenue.ie Tel: 1890 236 336
Associates of existing LCD customers and companies involved in; a) Aircraft Leasing b) Insurance/ Re-insurance c) ICAV's (authorised funds)	Large Cases Division Registrations Unit Ballaugh House 73/79 Lower Mount Street Dublin 2 D02 PX37	eMail: lcdregistrations@revenue.ie Tel: 1890 605 090 International callers + 353 1 702 3084