

Present:

Ms Pippa Black (PB)	Social Inclusion College
Mr Brendan Lynch (BL) <u>Chair</u>	Social Inclusion College
Mr Mark Kupczak (MK)	Ballymote - Tubbercurry MD
Mr Patrick Benson (Pat B)	Community & Voluntary College
Ms Joan Swift (JS)	Environment College

#### Apologies

Ms Jean Finnerty (JF)	Community & Voluntary
Ms Lisa Moore (LM)	Borough District of Sligo MD
Mr Michael Bell (MB)	Environment College

#### In Attendance:

Ms Sarah Wetherald (SW)	Sligo PPN staff
-------------------------	-----------------



### 1. Welcome & Minutes

All members of the Secretariat welcomed by the Chair Brendan Lynch. Special welcome to new member Joan Swift

Mark Kupczak proposed the previous minutes, seconded by Pippa Black.

Note that all action points from January meeting complete

### 2. Representatives Welcome, Vacancies and Resignations

Sarah Wetherald provided the following updates;

- i) Jean Finnerty initially tendered her resignation from the Secretariat and LCDC due to time pressures. Following a discussion with Jean and Secretariat agreement, an offer will be made to Jean to take a step back from the Secretariat for a short period to reassess without formal resignation. In a few months she can formally decide to step back into the role or to officially resign completely. The LCDC seat will be offered to the 1<sup>st</sup> substitute for the position and, if they chose to accept the new representative will be in place prior to the September LCDC meeting.
- ii) Michael Bell has asked for the opportunity to step back from duties for a period while he focuses on his health, with a review in September
- iii) The Sligo Drumcliff MD seat and the SPC3 Environment seat will go to election following a period of the new communications roll out to try and garner more interest
- iv) PASC representative Orna McSweeney also tendered her resignation for person reasons. An election to be held for this role.

#### ACTIONS

- Sarah to contact Jean Finnerty for agreement
- Sarah to contact LCDC substitute and notify Secretariat and LCDC committee of decision
- Sarah to contact Orna thanking her on behalf of the Secretariat for contribution

### 3. Projects and Budgets

Sarah Wetherald gave an overview of the status of agreed projects and budget implications. Secretariat to review and make suggestions for alternative projects and programmes.

Pat B suggested programme to translate technical documentation for community understanding

#### ACTIONS

- ~~SW to circulate project update piece~~
- Secretariat members to submit project ideas
- Pat B to submit outline of project relating to information on technical documentation
- SW and MK to meet to reallocate budgets accordingly

#### 4. Logo Design

BL outlined that the grouping of Jean and Lisa had previously been working on the project and Lisa had circulated ideas for logo draft. Agreement that now at the stage to bring in somebody to work up these ideas ready to present to plenary

#### ACTIONS

- BL to send to SW agreements and design ideas to date
- SW to secure designer to work up. Budget to be assigned for this

#### 5. Proposed Operations to End August

- SW outlined that time is limited until September in terms of resource worker hours. Agreed focus on following items; interim Strategic Plan draft, support for new communications programme, social media, admin, climate conversations report, LCDC report, supporting MK and BL with website, environmental handbook, Ukrainian response, submission to structural review, NAG and other national meetings

#### 6. National Secretariat Update

PB gave the following updates;

- i) The national secretariat are reviewing the Mazars report with a meeting scheduled for 2<sup>nd</sup> August to discuss in full. Initial concerns around lack of positioning for Secretariats in proposed models
- ii) A report has been done on representation across all PPNs on SPCs
- iii) Clare PPN are in the process of undertaking an anti-poverty strategy which will be important for Sligo to keep an eye on
- iv) Encouraged members to attend conference in October

#### ACTIONS

- PB to circulate report on representation
- ~~SW to circulate summary Mazars report~~
- SW to send on invitation for conference to be sent to all Representatives and remaining places to be opened up to member groups

#### 7. Hosting Arrangements

BL outlined the options open to Sligo PPN in terms of hosting; Fully independent Company, remain hosted with SCC, look to external host organisation

#### ACTION

- SW to arrange reps meeting at which the Secretariat will present options. Meeting to take place 2<sup>nd</sup> week in September

#### 8. Reply to Dorothy Clarke

PB outlined the draft response. Agreement to cut the current version

#### ACTION

- PB to circulate new draft to Secretariat for approval before submitting.

9. AOB and Close

NEW Secretariat Chair – BL has come to end of term and MK to take over for next 6 months

JS gave an update from OECD conference and will circulate more information as it comes in. Outlined that a plan for Sligo town in terms of active travel to be going for consultation in Autumn and a potential role for PPN in talking to community

10. Next Meeting

- Decision made that the next Secretariat meeting will take place in mid September time.

**ACTION**

- SW to circulate poll for meeting date